

General Conditions (Draft)

There shall be a personal licence holder on duty at the premises at all times when the premises are authorised to sell alcohol.

All parts of the premises and curtilage associated with the premises shall be kept in a clean and wholesome condition.

Stewarding / Door Supervision

The premise licence holder/DPS/Duty Manager shall ensure that there is a risk assessment of the need for SIA door supervision at the premises and shall provide door supervision in accordance with that risk assessment. Such an assessment shall be written down and kept at the premises and be available, on demand, for inspection by an Authorised Officer of the Council or the Police.

At any time whilst the premises are being used the appropriate number of Licensed Door stewards shall be present on or about the premises.

- i) The DPS shall place an employee or agent who is licensed with the Security Industries Authority (SIA) as an attendant on the outside of each exit door in normal use by patrons entering or leaving the premises while public entertainment is taking place.
- ii) The 'appropriate number' of SIA Stewards shall be calculated as follows:
One steward for every 100 persons, or part thereof, at functions attended by adult audiences over the age of 18 years. The number of persons shall be based on the permitted occupancy figure for the premises.
- iii) All stewards shall be over the age of 18 and be properly licensed in accordance with the Private Security Industries Act. They shall wear appropriate distinctive clothing and display their id insignia so as to be readily identifiable as such to members of the public
- iv) The DPS shall maintain a register containing the specified particulars in respect of each steward acting at the premises. The specified particulars are:-
 - a) Full name and any former names:
 - b) Date of birth:
 - c) Home address:
 - d) Date and times upon which the steward has acted as such at the premises:
 - e) Name and address of any agency from whom the door steward was supplied
- v) The DPS shall, before entering the specified particulars of any person upon the register to be kept pursuant to this condition, satisfy themselves by means of acceptable documentary evidence as to the identity of that person.
- vi) The register to be kept pursuant to this clause shall be kept at the premises and shall be made available at any reasonable time for inspection by authorised officers of the Council, the Police or Fire Service.
- vii) For the purposes of this condition "steward" shall mean any person who is for the time being (whether for payment or not) at the premises for the purposes of any duty involving the supervision, control, admission or removal of persons thereto and shall include any person so employed outside the premises.
- viii) Random searches shall be carried out of patrons entering the premises. A record shall be maintained of all searches which shall be available upon request by an Authorised Officer of the Council or the Police for inspection.

The Prevention of Crime and Disorder

Polycarbonate drinking containers shall be used:-

- a) from 18:30 hrs every day until the premises closes with all bottles being decanted.
- b) at any other time when entertainment is taking place;
- c) when any sporting events are being aired on the premises;
- d) two hours preceding all home football matches involving Scunthorpe United up until the premises close.
- e) for any other event / time at the request of the Police
- f) all glass shall be removed from the trading area by 19:00 hrs.

A CCTV system is installed and in operation at the premises. The responsible person is the 'Designated Premises Supervisor'.

1. There shall be sufficient cameras to cover those areas that are not easily supervised from the bar including entrance, exits and outside areas where it is intended to conduct licensable activities.
2. A monitor should be placed in such a position so as to be viewed by staff working in the sales area of the premises.
3. The system must be capable of continuously recording in colour, providing pictures of evidential quality in all lighting conditions, and copies of such recordings shall be retained for a period of not less than 28 days.
4. Any system installed should be capable of producing copies of recordings on site. Copies of recordings shall be provided on request to a person under the direction and control of the Chief Constable or an officer of North Lincolnshire Council on DVD/USB at no cost.
5. The Premises Licence Holder must ensure an appointed member of staff is capable of downloading CCTV footage in a recordable format at all times the premises are operating.
6. CCTV cameras must not be obstructed in anyway.

Public Safety

The premises shall have a written drugs policy which demonstrates a zero tolerance to drugs. Any seized drugs are bagged, tagged and stored securely until handed to the Police. The premises has a securely installed drugs safe. A record is maintained when drugs are found on and seized from a patron. The record details the drugs seized, the date and time of the seizure and details of the person from whom they were seized. All staff know where the 'hot spots' in the premises are which facilitates monitoring and lighting will be used to deter the taking of drugs. The drugs policy and record of seizures shall be available upon request by an Authorised Officer of the Council or the Police for inspection.

An incident log shall be kept at the premises, and made available on request to an Authorised Officer of the Council or the Police for inspection, which will record the following:

All crimes reported to the venue

All ejections of patrons

Any complaints received

Any incidents of disorder

All seizures of drugs or offensive weapons

Any refusal of the sale of alcohol

Any visit by a relevant authority or emergency service

Any faults in the CCTV system

Staff training will be given to all staff working at the premises. Such training shall be documented and recorded in a book or folder kept solely for that purpose. It will record the date and names of those trained and the person providing it. All present shall sign the book. The frequency of the training shall be upon inception and at least once every 6 months thereafter. The training shall cover all aspects of the responsible sale of alcohol, conflict management and dealing with disorder. The book will be available for inspection on demand by an Authorised Officer of the Council or the Police.

The pool table and all equipment, including cues and balls shall be removed from the public area at 18:30 hrs until the premises closes on every day when entertainment is to take place. Pool cues must be stored behind the bar when not in use and a maximum of 2 cues will be in use at any one time.

Bottles and kegs shall be secured so as to prevent use as weapons. The premises has a glass collection policy regarding the removal of any glasses / bottles / drinking vessels from the premises. There is no public access to any bins or skips used to deposit empty bottles. The glass collection policy is written and available to an Authorised Officer of the Council or the Police.

The Prevention of Public Nuisance

External windows and doors shall be kept closed when any entertainment consisting of music or singing is being provided. All exterior windows and doors shall be maintained in a good state of repair and working order.

All mechanical ventilation must be maintained and, if considered necessary by the council, noise reduction devices shall be fitted as necessary to reduce any noise emissions.

Any designated smoking area shall not be used for drinking and signs will be displayed requesting those using it to respect neighbours and keep noise to a minimum.

The latest entry time into the premises shall be 03:00 hours.

The dispersal of customers from the premises must be managed in accordance with the following:

- a) Clear and legible notices must be prominently displayed at all exits requesting customers to respect local residents and leave the area quietly. There shall be public announcements in support of this in order to minimise disturbance to nearby residents.
- b) There shall be a 30 minute period, commencing at 03:30 hours, where music volume is reduced; lighting is increased and, alcohol sales cease. The premises will close by 04:00 hours.

The Protection of Children from Harm

Challenge 25 shall be implemented and a proof of age policy is to be applied with the accepted means of proof of age being: Passport Photo Driving Licence; a recognised valid photo-id card bearing the PASS hologram and any future accredited and accepted proof of age, as defined by Humberside Police. Signs shall be displayed at the premises informing customers of the scheme.

A refusals book (or electronic log) shall be kept at the premises and shall be used to record all refusals to sell alcohol for any reason. The details to be recorded must be as follows:-

1. Time, day & date of refusal

2. Item refused
3. Name & address of customer (if given)
4. Description of customer
5. Details of ID offered (if shown)

The refusals book shall be regularly audited by the Designated Premises Supervisor (DPS) or duly appointed key member of staff to assess employees' compliance with refusing age-restricted sales and must be made available upon request for inspection by an Authorised Officer of the Council or the Police.

Young Person Events

At times when the premises are used for children's parties the following shall apply:-

The party / event shall be pre-booked and parent / guardians shall be expected to remain to oversee their charges.

The party / event shall be confined to the lower floor where there is no alcohol on sale.

The upper age limit for the party boy/girl is 13 years (13th birthday).

There shall be no other event that overlaps the children's party.

From: [Smith, Andrew 3237](#)
To: [Narelle Plowright](#)
Subject: RE: Oscars Representation
Date: 09 December 2020 11:40:34
Attachments: [Oscars Draft Conditions \(2\).docx](#)

Narelle,

Thanks for your update – please find attached an amended draft schedule re Oscars. I've taken heed of your comments and, hopefully, removed / changed the 'offending' words that you highlighted.

Kind Regards

From: Narelle Plowright [mailto: [REDACTED]]
Sent: 09 December 2020 09:59
To: Smith, Andrew 3237 < [REDACTED] >
Subject: Oscars Representation

Hi Andy,

I've read through the representation you submitted for Oscars and there is one part of it that I won't be able to include.

Under the heading 'Stewarding/Door Supervision' you have stated that you would want door supervision 'during events' and also 'whilst the premises are being use for entertainment'. This is *less* than the applicant has asked for. They haven't specified that door supervision is required for entertainment only and have suggested that they will be available at all times the premises is open. I would suggest that reducing the need for door supervisors will undermine the Licensing Objectives.

Where you have used words like 'adequate' and 'sufficient' these shall be amended or removed so as to make the conditions enforceable, along with words like 'will' and 'may'. This is in line with case law.

I am also attaching the rep received from Nick Bramhill, Assistant Group Manager, Food and Licensing.

If you wish to amend your rep or submit a further one then you have until midnight tonight to do so.

Best wishes

Narelle Plowright
Licensing Officer

Licensing
Waste, Fleet and Public Protection



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